

PINNACLE TEMPLATE / KEY

- Purpose:**
1. To have consistent use of the symbols/letters in Pinnacle among all staff entering grades.
 2. To provide parents/community members with a clear message regarding grading, assignments, and due dates from all staff at WAHS.

STAFF AGREEMENTS ON PINNACLE GRADING / USE:

1. **“Z”** — An assignment was due, grades were entered on Pinnacle, and a student’s assignment was missing. An assignment “could” still be turned in. **See comments section when needed to explain.**
2. **X** — An assignment is excused, or it was turned in and has not yet been graded. **See comments section to explain.**
3. **BLANK SPACE** - An assignment is not yet due, or a grade has not yet been assigned. The assignment has not yet been figured into a student’s grade. (Look at due dates).
4. **“0” (ZERO)** — A student got no credit for an assignment. Possible reasons a student would receive a zero on an assignment are:
 - it cannot be made up/it is missing;
 - a student received zero points;
 - a student cheated on an assignment.

Students will get a zero for that assignment, and it is figured into their grade. **See comments section to explain.**
5. Grades are ~~XSCDWGZHN~~ Viewing the **comments section** ~~KHSVFOU~~ ~~JUDGV~~ for students and parents.